

MINUTES
UTAH
SOCIAL WORKER LICENSING BOARD
MEETING

October 6, 2011
Room 474, 4th Floor – 9:00 A.M.
Heber M. Wells Building
Salt Lake City, UT 84111

CONVENED: 9:19 A.M.

ADJOURNED: 3:05 P.M.

Bureau Manager:
Board Secretary:
Board Members Present:

Richard J. Oborn
Lee Avery

Doran Williams, Chairperson
Dennis R. Frandsen
Kathy Searle
Susan Egbert

Members Absent:

Tanya Nagahiro

DOPL Staff Present:

Susan Higgs, Compliance Specialist

Guests:

Mark Bigler, Weber State College, Dept. of Social Work

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

MINUTES:

The Board reviewed the minutes dated August 18, 2011. Mr. Frandsen motioned to approve the minutes with changes, seconded by Ms. Searle. The motion carried unanimously.

COMPLIANCE REPORT:

Susan Higgs, Compliance Specialist

Appointments:

#1. Tammy Titus is in compliance with her stipulation. She is requesting early termination of her probation and submitted letters from her supervisor supporting her request for early termination of her probation. Ms. Titus has submitted a resume for her new supervisor, M. Shawn Palau.

#2. Julie Bylund is in compliance with her stipulation. She was hired by Sunshine Home Health and Hospice.

She is proposing that Herta Crawford, LCSW, be approved as her supervisor.

#4. Kristi Robles is in compliance with her stipulation. The Board should remind her that she needs to obtain pre-approval for her CEs. She had an appointment with a new therapist and she faxed a copy of a letter from her therapist.

#5. Megan Heath is in compliance with her stipulation. She is doing drug screens. She contacted Ms. Higgs to let her know that she has not tested for 2 months. She was inquiring if there was a problem. When Ms. Higgs checked she found a problem with the new system. Ms. Heath submitted her 12 step attendance and therapist reports. The Board needs to review the CV for her proposed therapist, Jan Cendese, LCSW. Ms. Heath's clinical supervisor, Marilyn Tosher, LCSW was approved at her last meeting with the Board. Ms. Heath's drug screens have been negative. Ms. Heath reports that she is off all medications.

#6. Carolyn Henry is in compliance with her stipulation. She submitted four employer reports and documentation verifying her volunteer service. She received approval for CEs but she has not yet submitted the certificates. The certificates need to be submitted in order for her to receive credit. Board may want to consider moving her reports to quarterly.

#7. Barry Richards is a new probationer and is in compliance with his stipulation. He needs his proposed CEs and supervisor information and may bring this with him to the meeting.

Preliminary review of appointments and discussion items

Mr. Oborn reviewed Mr. Richards' stipulation and order with the Board.

The Board reviewed the information packet for Mr. Gary Poulsen. Mr. Poulsen is applying for a CSW license and has met with the Board in the past. He has

additional information for the Board to review.

Mr. Oborn reviewed the application for Mr. Steven Peterson. Mr. Peterson is applying for his SSW license. Mr. Peterson is asking the Board to review his transcripts to see if some courses he has already taken fulfill the social work practice methods and social welfare policy course requirements.

APPOINTMENTS:

Ms. Tammy Titus, probation interview

Ms. Titus met with the Board for her probation interview. Mr. Williams conducted the interview. Ms. Titus' interview was conducted via telephone. Ms. Titus stated that things are going well. She met with her supervisor, Shawn Palau, and the owner of the company, Dr. Simmons. Both reviewed her stipulation and they confirmed that they understand their supervisor/employer responsibilities in helping her with her probation. Ms. Titus stated that she sees her therapist once a month or as needed. Her family and friends are her support system. She recently joined a church and receives a lot of support there. Ms. Egbert motioned to approve Mr. Shawn Palau as her supervisor, seconded by Ms. Searle. The motion carried unanimously. Because Ms. Titus just started her new employment, the Board advised Ms. Titus that the Board will consider her proposal to terminate her probation when she meets with the Board on December 1, 2011. The Board asked to see Ms. Titus on December 1, 2011. **Ms. Titus is in compliance with her stipulation.**

Ms. Julie Bylund, probation interview

Ms. Bylund met with the Board. Ms. Searle conducted the interview. Ms. Bylund advised the Board that she was just hired at Sunshine Home Health and Hospice. She will be working full-time. Her proposed supervisor is Herta Crawford. Ms. Crawford has a copy of Ms. Bylund's stipulation. Ms. Bylund stated that things are going well. She is enjoying getting back into the field. Ms. Bylund stated that she has noticed that things have changed since she last worked in the field. The Board reviewed Ms. Crawford's resume. Ms. Searle motioned to approve Herta Crawford as Ms. Bylund's supervisor, seconded by Mr. Frandsen. The motion carried unanimously. The Board requested that Ms. Bylund

obtain an updated CV from Ms. Crawford. The Board reviewed Ms. Bylund's stipulation with her. Ms. Egbert motioned to approve Ms. Tammy Heaton as her therapist and her therapy reports are required to be submitted monthly, seconded by Ms. Searle. The motion carried unanimously. The Board asked to see Ms. Bylund on December 1, 2011. **Ms. Bylund is in compliance with her stipulation.**

Ms. Kristi Robles, probation interview

Ms. Robles met with the Board. Ms. Egbert conducted the interview. Ms. Robles advised the Board that there have been no changes in her life. She is still working both jobs and sees her therapist when needed. Ms. Robles stated she works at Pathways Real Life Recovery. Her other job is not related to social work. The Board noted that the report submitted by Dr. Fidler was not signed and asked Ms. Robles to submit a report with his signature. The Board noted that CSWs are not required by rule to obtain CEs; however, they encouraged Ms. Robles to obtain them anyway. The Board noted that Ms. Robles needs 10 hours of pre-approved CEs as part of the conditions in her stipulation. The Board asked to see Ms. Robles on February 2, 2012. **Ms. Robles is in compliance with her stipulation.**

Ms. Megan Heath, probation interview

Ms. Heath met with the Board. Mr. Frandsen conducted the interview. Ms. Heath advised the Board that things are going well. She works for Logan Nursing and Rehabilitation. She works 3-6 hours a week. The Board reviewed Ms. Jan Worsley-Cendese's resume. Mr. Frandsen motioned to approve Ms. Worsley-Cendese, LCSW, as Ms. Heath's therapist, seconded by Ms. Searle. The motion carried unanimously. Ms. Heath stated that they meet 2 times a month and reports will be submitted monthly. Ms. Heath stated she is off all medications. Ms. Heath stated she is volunteering 2 days a week for the mental health court. She is on the Mental Health Court Board. Currently they are trying to raise money in the community. Ms. Heath advised the Board that she receives excellent support from her family. She attends her support program. The Board noted that her therapy is every other month and her supervisor and employer reports are to be submitted on a quarterly basis. The Board asked to see Ms. Heath on February

2, 2011. **Ms. Heath is in compliance with her stipulation.**

Ms. Carolyn Henry, probation interview

Ms. Henry met with the Board. Mr. Williams conducted the interview. Ms. Henry advised the Board that she has an ethics course on Friday and another one scheduled in November. Ms. Henry stated she has an online course to complete. Once it is complete, she will have her essay finished and ready to submit to the Board. The Board reminded Ms. Henry that she needs to submit her certificates for the CE courses that she already finished before the Board will give her credit for these. Ms. Henry stated that things are going well. She sees Derrik Tollefson, her supervisor, in person, once a week. The Board requested that Ms. Henry have her supervisor include more information in his reports. Ms. Egbert motioned to approve reducing the frequency of her supervision to every other week. The supervisor still needs to be available as needed and he still reviews 20% of the cases. The motion was seconded by Mr. Frandsen. The motion carried unanimously. Mr. Frandsen motioned to have supervisor reports and volunteer hours be submitted quarterly, seconded by Ms. Egbert. The motion carried unanimously. The reports are due on the 20th of the month previous to her meeting with the Board. The Board asked to see Ms. Henry on February 2, 2012. **Ms. Henry is in compliance with her stipulation.**

Note: The Board noted that as long as Ms. Henry is in compliance with her stipulation, the Board is willing to conduct a phone interview with her.

Ms. Amy Merz applicant for SSW relicensure

Ms. Merz cancelled her appointment with the Board. She has not yet submitted information that the Board requested.

Mr. Barry Richards, new probation interview

Mr. Richards met with the Board. Mr. Williams conducted the interview. Ms. Higgs advised the Board that she met with Mr. Richards before this Board meeting and reviewed the conditions of his stipulation. Mr. Richards is proposing that Mr. Ray Harris be approved as his supervisor and gave the Board a copy of his resume. Mr. Richards stated Mr. Harris reviewed the stipulation and has agreed to send the supervisor reports to DOPL. The Board encouraged

Mr. Richards to have the appropriate releases from his clients. Mr. Richards stated he is working in the child welfare system. Mr. Frandsen motioned to approve Mr. Ray Harris as clinical supervisor, seconded by Ms. Searle. The motion carried unanimously. The Board noted that his reports need to be submitted on the 1st of each month. The reports need to reflect how things are going and the topics they cover during supervision meetings. Ms. Egbert motioned to approve Dr. Yelsa for the psychological evaluation, seconded by Mr. Frandsen. The motion carried unanimously. Mr. Richards stated he will soon submit CE courses for Board approval. The Board asked to see Mr. Richards on December 1, 2011. **Mr. Richards is in compliance with his stipulation.**

Mr. Gary Poulsen, applicant for CSW license

The Board reviewed the CSW license application, psychological evaluation, and a letter from Mr. Poulsen. Mr. Oborn noted that the Board may recommend one of the following options:

1. approve his license
2. deny his license
3. issue his license with conditions; or
4. have him meet with the Board at the December 1, 2011 Board meeting after having submitted an essay that addresses how he has corrected the thinking errors that led him to engage in unlawful and unprofessional conduct.

Mr. Poulsen met with the Board. Mr. Frandsen motioned to close the Board meeting at 1:05 P.M. to discuss the character, professional competence, or physical or mental health of an individual, seconded by Ms. Egbert. The motion carried unanimously. The Board meeting opened at 1:19 P.M. Upon review of the psychological evaluation, the Board and Division determined that further documentation was needed to verify his rehabilitation from the participation in unlawful and unprofessional conduct. Mr. Williams motioned to deny Mr. Poulsen's CSW license application. Mr. Williams also recommended that he participate in individual therapy and group therapy, complete CEs, and reapply at a later date. The motion was seconded by Ms. Searle. The motion carried unanimously.

Steven Peterson, applicant for SSW license

Mr. Peterson met with the Board. The Board reviewed

Mr. Peterson's application and supporting documents. Mr. Oborn shared that Mr. Peterson has a BA in sociology and minor in criminal justice from Southern Utah University. He completed courses at other universities as well. Mr. Peterson is currently working at Red Clift Assent Youth Program. He wants to see if courses he has already taken will fulfill the social work practice methods course requirement. The Board advised Mr. Peterson that there is not enough documentation to indicate courses that fulfill Utah's education requirements. The Board encouraged Mr. Peterson to obtain additional information regarding the course work and to submit the additional documentation to Mr. Oborn. He will share the information with the Board for a final decision. The Board noted that the social work practice methods and the social welfare policy courses could be completed online at the University of Utah.

DISCUSSION ITEMS:

1. Consideration of courses at WSU and UVU as fulfilling SSW education requirement

Mark Bigler from the Weber State University Dept. of Social Work met with the Board. The Board reviewed WSU course information. Mr. Bigler advised the Board that these courses will be made available to anyone. They do not have to be WSU students. This program will be a combination of face to face and online. They have a plan to take this program and work with specific agencies. The Board advised Mr. Bigler that by adding the word "practice" to the social work methods course title, the purpose of the course would be more obvious to DOPL staff that review applications. Ms. Egbert motioned that the following courses at WSU be counted as fulfilling the following SSW course requirements: SW 5010: Professional Development, Human Development in the Social Environment fulfills the human growth and development course requirement; SW 5030: Professional Development, Social Work Methods fulfills the social work practice methods course requirement; and SW 5020: Professional Development, Social Welfare Policy fulfills the social welfare policy course requirement. The motion was seconded by Ms. Searle. The motion carried unanimously.

#2. The Board reviewed course information submitted by Utah Valley University. Mr. Oborn noted that they modified their SW 1010: Introduction to Social Work course. Mr. Frandsen motion to accept SW 1010 Introduction to Social Work from the UVU to qualify for the social work practice methods course requirement. After further discussion, Mr. Frandsen withdrew his motion. Mr. Williams motioned to have Ms. Egbert contact a representative from UVU to ask how students in the course are trained in actual generalist social work practice. Ms. Egbert found that emphasis in generalist social work practice was missing from the course syllabus. Social work theory was addressed but Ms. Egbert wondered how students in the course would get training in actual generalist social work practice. Utah Admin. Code R156-60a-102 requires that the course include emphasis in generalist social work practice. The motion was seconded by Mr. Frandsen. The motion carried unanimously.

2. Consideration of proposal to further define social welfare policy and human growth and development course requirements

Mr. Oborn reviewed a proposal to further define the social welfare policy and human growth and development courses in the Social Worker Licensing Act Rule, Utah Admin. Code R156-60a. Utah Code 58-60-205(4)(d)(ii) requires that applicants with a bachelor's degree in a field other than social work complete at least 3 semester hours of course work in each of the following areas: social welfare policy, human growth and development, and social work practice methods. The social work practice methods course requirements is already further defined in Utah Admin. Code R156-60a-102(5). However, the social welfare policy and human growth and development courses are not further defined. This becomes a problem when applicants request to know what courses meeting the requirements are required to cover in the course material. We refer them to courses at local universities that we know meet the intent of the requirement; however, there is not a firm definition of these course requirements in rule to which we can refer applicants. For this reason, there is a need to further define the social welfare policy and human growth and development course requirements in rule. Ms. Searle motioned to recommend that the following definitions of the social welfare policy and human

growth and development courses be adopted in R156-60a-102:

“Social welfare policy”, as used in 58-60-205 (4)(d)(iii)(A), means a course at an accredited college or university that includes emphasis on the following:

- (a) current social welfare policy in the United States;
- (b) history of American social welfare policy;
- (c) effect of social policy on generalist social work practice; and
- (d) diverse needs of social welfare recipients.

“Human growth and development”, as used in 58-60-205 (4)(d)(iii)(A), means a course at an accredited college or university that includes an emphasis on human growth and development across the lifespan, from conception to death.

The motion was seconded by Mr. Frandsen. The motion carried unanimously.

3. Consideration of proposal to allow CSWs to gather some of the 100 hours of direct personal face to face supervision via live video conference

Utah Code 58-60-205(1)(f) requires that applicants for the LCSW license complete not less than 100 hours of supervision “under the direct personal face to face supervision of a clinical social worker.” There is a question of whether this requirement should be further defined in rule so as to allow CSWs to complete at least some of the hours of supervision via live videoconference on a case by case basis approved by the Board and Division as long as certain criteria are met. Criteria could include the following:

1. A written contract in place between the supervisor and the agency employing the supervisee;
2. Supervisee must practice in a geographic area where there is a shortage of qualified LCSWs available to provide supervision when physically present;
3. Supervisee must submit a written request to the Division to be able to do the 100 hours of supervision via live videoconference; and
4. Supervisor must physically visit the site where the supervisee practices at least twice during the period of

supervision.

Mr. Oborn advised the Board that the MFT Board was supportive of making this change in their licensing act rule.

The Board expressed concern regarding use of tools such as Skype that are not protected or secure. The Board decided to not make a decision at this time regarding this issue.

4. ASWB Annual Meeting, November 3-5

Mr. Oborn noted that the ASWB Annual Meeting is scheduled for November 3-5, 2011. There is no one scheduled to attend at this time. The ASWB Spring Meeting is April 26-29, 2012. Mr. Oborn will let the Board know when then next new Board member training conference will be held.

5. Hugh Bates surrender of license

Mr. Oborn reviewed Mr. Bates' surrender of license stipulation with the Board.

Review Bill Matson's request to supervise more than 3 supervisees

The Board reviewed Mr. Matson's request to supervise 5 supervisees. Utah law limits him to supervise 3 supervisees unless otherwise approved by the Board and Division. He would be supervising 4 supervisees at Valley Mental Health and additional at another facility. Mr. Matson has been licensed as a LCSW in Utah since 1997. One supervisee is part time and another one will be finished in a few months. The Board was satisfied with Mr. Matson's proposal. The Board suggested he be approved to supervise 5 supervisees.

CORRESPONDENCE:

There is no correspondence at this time.

NEXT SCHEDULED MEETING:

December 1, 2011

2012 Board meetings tentatively scheduled:
February 2, April 5, June 7, August 2, October 4,
December 6.

ADJOURN:

Motion to adjourn at 3:05 P. M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

December 12, 2011
Date Approved

(ss) Doran Williams
Chairperson, Utah Social Worker Licensing Board

November 24, 2011
Date Approved

(ss) Richard J. Oborn
Bureau Manager, Division of Occupational &
Professional Licensing